

AYLESBURY VALE DISTRICT COUNCIL

Democratic Services

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Text Relay Prefix your telephone number with 18001

29 October 2015



AUDIT COMMITTEE

A meeting of the **Audit Committee** will be held at **6.30 pm** on **Monday 9 November 2015** in **The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

Contact Officer for meeting arrangements: Craig Saunders; csaunders@aylesburyvaledc.gov.uk;

Membership: Councillors: T Mills (Chairman), K Hewson (Vice-Chairman), B Chapple OBE, M Collins, A Hetherington, S Renshell, M Smith, R Stuchbury, D Town and H Mordue (ex-Officio)

AGENDA

1. APOLOGIES

2. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

3. MINUTES (Pages 1 - 10)

To approve as a correct record the Minutes of the meeting held on 26 September, 2015, attached as an appendix.

4. DECLARATION OF INTEREST

Members to declare any interests.

5. EXTERNAL AUDIT - ANNUAL LETTER (Pages 11 - 22)

To consider the report attached as Appendix B.

Contact Officer: Evelyn Kaluza (01296) 585549

6. BUSINESS ASSURANCE SERVICES - PROGRESS REPORT (Pages 23 - 32)

To consider the report attached as Appendix C.

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7. WORK PROGRAMME (Pages 33 - 34)

To consider the item attached as Appendix D.

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8. DATE OF FUTURE MEETINGS

The next meeting of the Audit Committee would be held at 6.30pm on 25 January, 2016, in the Olympic Room at The Gateway, Gatehouse Road, Aylesbury.